



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, JUNE 14, 2022

Minutes of the Policy Committee Meeting held on Tuesday, June 14, 2022 at 4:30 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:30 p.m. by Policy Committee Chair Prince.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Burkholder

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Leanne Prince (Committee Chair)	✓			
Rhianon Burkholder	✓			
Dino Sicoli				✓

Trustees:

Larry Huibers

Staff:

Camillo Cipriano, Director of Education

Lee Ann Forsyth-Sells, Superintendent of Education

Julia Tiessen, Senior Administrator of Human Resources

Anna Pisano, Administrative Assistant, Corporate Services/Recording Secretary

3. Approval of Agenda

Moved by Trustee Burkholder

THAT the June 14, 2022 Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of May 10, 2022

Moved by Trustee Burkholder

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of May 10, 2022, as presented.

APPROVED

6. Governance Policies

ACTION REQUIRED

GOVERNANCE POLICIES - FOR RECOMMENDATION TO THE BOARD

6.1 Board By-Laws Policy (100.1)

Director Cipriano presented feedback received from the vetting process and highlighted recommended amendments to the Board By-Laws Policy (100.1), following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- Page 2, Paragraph 2 – add “*Bi-Annually*”
- Section 7 and 8 – Add “*Land Acknowledgement*” to the Routine Matters
- Section 14, Bullet iii – add “*person(s) who is demonstrating improper conduct*”
- Section 16, Bullet i (a) – change to “*Any Niagara Catholic School supporter*” and add bullet “*(c) Decisions to allow the Delegation rests with Executive Council*”
- Section 18 – split Delegations and Presentations

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the June Board Meeting to approve the revisions to the Board By-Laws Policy (100.1), as amended.

APPROVED

6.2 Employee Workplace Harassment Policy (201.7)

Julia Tiessen, Senior Administrator of Human Resources presented feedback for Pat Rocca, Superintendent of Education/Human Resources, received from the vetting process and highlighted recommended amendments to the Employee Workplace Harassment Policy (201.7), following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- Page 2, paragraph 5 remove “*Any workplace harassment*”

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the June Board Meeting to approve the revisions to the Employee Workplace Harassment Policy (201.7), as amended.

APPROVED

GOVERNANCE POLICIES - PRIOR TO VETTING

6.3 Right to Disconnect Policy (NEW)

Ms. Tiessen, presented the Right to Disconnect Policy.

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Right to Disconnect Policy, be vetted from June 15, 2022 to September 1, 2022 with a recommended deadline for presentation to the Policy Committee in September 2022, for consideration to the Board in September 2022.

INFORMATION

6.4 Governance Policies Currently Being Vetted

- Nil

7. Date of Next Meeting

TBD

8. Adjournment

The meeting adjourned at 5:34 p.m.